



TOURO UNIVERSITY OF CALIFORNIA

Tuition Memo 2017

WELCOME TO THE GRADUATE SCHOOL OF EDUCATION

THE OFFICE OF THE BURSAR

TUITION & FEES

TUITION- GSOE

Per Credit	\$ 575.00
CAL-TPA- Per Assessment	\$ 100.00
CALAPA FEE	\$ 300.00

FEES

Technology Fee (per trimester)	\$ 35.00
Technology Fee (per semester)	\$ 50.00

ADDITIONAL FEES

Late registration fee (Dates indicated on Registrar website)	\$ 100.00
Returned check fee	\$ 40.00
Stop payment fee	\$ 50.00
Late payment fee (Monthly if not enrolled in a payment plan)	\$ 100.00
Transcript fee (per copy)	\$ 10.00
Payment Plan (enrollment only)	\$ 50.00

Student Health Insurance Plan

Please be advised that if you have applied for Financial Aid and were not awarded full coverage of tuition and fees, you must pay in full or enroll in our online Payment Plan. A Payment Plan affords you with a convenient and automatic method to pay for your education without incurring additional debt or interest.

BURSAR

FINANCIAL OBLIGATIONS

If you have any Financial Aid questions please contact Financial Aid at finaid@tu.edu or review the website at <http://studentservices.tu.edu/financialaid/index.html>

STUDENT HEALTH INSURANCE PLAN (SHIP)



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Health Insurance is required for all students except for GSOE and Nursing students. Touro SHIP 2017-2018 rates can be reviewed at [SHIP Rates Plan Snapshot](#)

REFUNDS

Any student in overpayment of tuition will receive a refund of the funds due them. All refunds are issued within 14 days of the credit balance. Please make sure your address is updated on TouroOne. **If you have paid by credit card then your credit card will be refunded.**

You now have a choice of receiving your financial aid refund via Direct Deposit, Check or Touro Money Debit Card. Please note that signing up for Direct Deposit or Touro Money Debit Card will allow you to receive your refund faster. Learn more about these options on the web at: www.mycampusfunds.edu/touro, which is Money Network.

AUTHORIZED PAYERS

This option allows you to authorize a third party, such as a parent or spouse, to access your TouchNet account and make a payment on your behalf.

- . Go to TouroOne
 - . Click on "Financial Service" tab
 - . Click on "TouchNet" (icon to your right)
 - . Select "My Account"
 - . Select "Authorized Users"
- Begin the process of creating an authorized user

Ready to sign up for Direct Deposit?

Step 1: Visit <https://enroll.moneynetworkedu.com/> click enroll now, fill out your student ID, date of birth and your campus email.

Step 2: Choose how you want to get your funds once they are released, either Direct Deposit or Touro Money Debit Card. You will receive an email confirmation after you've made your selection.

Privacy of Information

The Office of the Bursar is committed to guarding students from unlawful acts of identity theft. We take the privacy rights of students very seriously including the protection of personal credit card and banking account information. We ask that all tuition payments be made directly by students online through the TouchNet. TouchNet offer students third party authorizer, such as a parent or spouse.



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WITHDRAWAL POLICY

Student wishing to withdraw from the college must contact the office of the Registrar and file an application for withdrawal.

On approved applications, and when withdrawing from ALL classes ONLY, the following tuition refund schedule will apply:

- Before the first day of classes: 100 % of tuition
- During the first week of classes: 90 % of tuition
- During the second week of classes: 75 % of tuition
- During the third week of classes: 50 % of tuition
- During the fourth week of classes: 25 % of tuition
- After the fourth week of classes: No refund

PLEASE NOTE THAT THE ADMINISTRATIVE FEE IS NON-REFUNDABLE.

*A PRORATED REFUND WILL APPLY TO FEDERAL TITLE IV FINANCIAL AID RECIPIENTS WHO WITHDRAW FROM ALL REGISTERED CLASSES DURING THE INITIAL 60% OF THE SEMESTER. **PLEASE NOTE THAT COM, COP AND PA'S TUITION IS A FLAT RATE.***

CONTACT US

Please contact us with any questions or concerns, we will gladly assist you

REGISTRAR OFFICE

By Phone: (707) 638-5984

By Email: tucaregistrar@tu.edu

Office Hours: M-Th 8:00am-5:00 pm, Fri. 8:00am-3:00pm

FINANCIAL AID OFFICE

By Phone: (707) 638-5280

By Email: finaid@tu.edu

Office Hours: M-Th 7:30 am-5:30 pm, Fri. 8:00am-3:00pm

BURSAR OFFICE

By Phone: (707) 638-5229 or (707) 638-5253

By Email: tuc.bursar@tu.edu

Office Hours: M-Th 8:00am-5:00 pm, Fri. 8:00am-3:00pm